

## Highland Heights School Council Meeting Minutes

November 12<sup>th</sup> 2018

**Recorded by:** Angela Caban

**Present:** Drew Beaton (Principal), Kathryn Wood (Teacher Rep.), Sarah McGarry (Teacher Rep.), Tracey Davidson, Laurie Marshall (Treasurer), Angela Caban (Secretary), Lorraine Brown (Chair)

Call to order at 6:32 p.m.

### **Approval of October Minutes:**

Motion made by Laurie Marshall, seconded by Tracey Davidson, all in favor. Minutes approved.

### **Business Arising from the Minutes:**

A few changes to our constitution were discussed such as switching the membership number down lower as our numbers at meetings are generally not very high. We will revisit the Constitution at our next meeting in January.

A cheat sheet for Robert's Rules were handed out to members to help in making the process of making a motion smoothly.

Clothing fundraising done by Sarah McGarry has a close date of November 23<sup>rd</sup> with a delivery before Christmas. There will be sizing at the store if needed for families.

Lunchbox orders are going well. Number of orders is steady.

Discussion on some upcoming possible fundraisers. November we are doing Under One Sun Christmas ornaments which will wrap up middle of November. Possibly looking at doing Kernel's Popcorn in February, Vesey's or Northwest Fudge in the spring around April-May time. Sarah McGarry is looking at Budding Artists. She will have more information at our next meeting.

Drew Beaton reported that Wendy Couper (Community Rep) brought forward \$1,000 donation for literacy carts. Laurie Marshall moved that council support with \$1,000 for the literacy carts as well. Seconded by Angela Caban. All in favor.

There's not enough parking at the school for staff and volunteers. Many cars are parking on the road, which is very unsafe. It was brought forward that we possibly ask the church across the road on Highland Road if we could use their parking lot as some overflow parking for our volunteers. Tracey Davidson and Lorraine Brown said they would approach the church for some help in that area.

### **Treasurer's Report:**

There is a balance of \$2,000 in our playground account, and a balance of \$5663.68 in our general account. A \$2.00 balance in our Northwest Fudge account to be moved into general account. A combined balance of \$7,665.68 in all accounts.

**Breakfast Club Report:**

Tracey Davidson reports that there is lots of help from the children and the church volunteers for breakfast program. We are serving approximately 3700 portions, making eight lunches per day to help the children that may need it through the day.

**Teacher's Report:**

Sarah McGarry reports the ukuleles are being used on a regular basis and the children are enjoying them. We have approximately 5 or 6 teacher candidates coming into the school for placement.

Brad Colin has requested \$615 for scientist in the classroom for the five/six, six/seven, seven/eight science classes at \$205 a class. Mrs. McGarry moved to have council pay. Laurie Marshall seconded. All in favor. Council approved.

Heather Snowball has requested \$250 from Council for nature backpacks as she would like to start a nature Club. Council requested more information on what is needed in the backpacks before approving motion.

Scott Perrin has requested funding for carnival around February. Council requested a list of what is required before approving motion.

Meeting adjourned at 8:25 p.m.